

July 28, 2015

Present:

Lee M. Azinheira, Chairman
Brian Hawes, Clerk

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Mark S. Nunes, Vice Chairman
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure
*Steven Sullivan, Superintendent Water & Sewer Division

DARTMOUTH TOWN CLERK

Carlos Cardoso, WPC Plant Manager

Mr. Sullivan was absent due to illness.

The Chairman called the meeting to order at approximately 7:30 a.m. and welcomed Mr. Hawes as a new Board of Public Works member.

ACTION ITEMS

A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira to accept and approve the warrants for the bills payable for the period ending July 28, 2015. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira to accept and approve the payrolls for the weeks ending June 27, July 4, 11, 18 & 25, 2015. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira to approve and accept the meeting minutes of June 23, 2015. Mr. Hawes abstained.

NEW BUSINESS

Recommendation to Award Route 6/ Route 177 Reconstruction Project

Mr. Hickox gave Mr. Hawes background information on the upcoming intersection upgrade project at Route 6 and Route 177. As part of the Lincoln Park project, the developer is responsible for the engineering of the upgrades to the Route 6 and Route 177 intersection. The developer has retained Vanasse & Associates to design the intersection and applied for a Mass Works grant on behalf of the Town who will be administering the project. Due to funding, the materials were purchased ahead of time prior to going out to bid for the general contractor because part of the funds had to be spent by June 30, 2015.

A mandatory pre-bid meeting was scheduled to make everyone aware of the prepaid materials and because it was a unique bid. The apparent low bidder decided at the last minute to bid and therefore did not attend the meeting. The next lowest bidder was about \$400,000 higher than the budgeted amount and the Town would have to rebid the project due to funding.

Mr. Hickox has requested guidance from the Attorney General's Office and Town Counsel to waive the mandatory pre-bid meeting requirement. The Attorney General's office did state that historically their position was to not award contracts to anyone who did not attend the meeting however due to recent legal cases, municipalities can now waive non-statutory requirements.

Mr. Hickox recommended to award to Route 6/ Route 177 to the low bidder and to waive attendance of the mandatory pre-bid meeting. Mr. Hawes asked if there was any chance the next lowest bidder could come after the Town. Mr. Hickox responded that there is a good chance that they could. Mr. Azinheira suggested to award subject to Town Counsel approval.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to award the Route 6/ Route 177 Reconstruction Project to P.A. Landers for \$1,588,306.00 and waive the mandatory pre-bid requirement subject to the legal opinion of Town Counsel. So voted.

Recommendation to Award I/I 2015 Sewer System Rehabilitation

Mr. Hickox briefed the Board about the Inflow/ Infiltration remediation project. Over the past couple of years, areas have been identified with having the highest percent increase. Through smoke testing the Town identified which areas need to be repaired immediately and this bid is the final step which is to go and fix the problem. Mr. Hickox recommended awarding the project to National Water Main Cleaning Co.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to award the I/I 2015 Sewer System Rehabilitation to National Water Main Cleaning Co. for \$567,826.63. So voted.

Recommendation to Award Stressed Membrane

Mr. Hickox explained to the Board that this is part of the central garage project for the purpose of cold storage to get equipment out of the elements and into a storage area. This sprung structure will be 100 X 140 and will have a bituminous concrete mat as a foundation.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to award the Stressed Membrane to Sprung Instant Structures, Inc. for \$189,050.00. So voted.

Modular Design Evaluation Committee Selection

Mr. Hickox explained to the Board that this bid is to close two areas of the current garage as part of the move from the Allen Street Garage. According to MGL 149, modular buildings have to go out through an RFP process and be evaluated by a committee. Mr. Nunes expressed concern about this project and asked if this was to get out of Allen Street quicker and prematurely. Mr. Hickox and Mr. Pacheco responded that this is part of the overall plan. Mr. Hickox recommended a Board member and two staff members.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to appoint Mr. David Hickox, Mr. Paul Pacheco and Mr. Brian Hawes to the evaluation committee for the Modular Design Building RFP. So voted.

OLD BUSINESS

Review of Insurance Requirements Policy

Mr. Hickox explained that our insurance advisor increased the insurance limits which seemed to work well for larger projects however the limits were carried across every bid done by the Department of Public Works. There has been discussion in the past to change the limits for smaller services that may not need higher insurance limits. The Board decided that they would look at it on a case by case basis. Mr. Hickox has presented correspondence from aggrieved bidders which include the following;

- Perma-Line Corp. bid on the “Traffic Signs and Associated Materials”
- Stiles Co. bid on the “Water Works Brass”
- Leo Vigeant Co. bid on the “Catch Basin Cleaning”

Mr. Azinheira recommended that goods and services that are hazardous such as fuel and chemicals and construction projects should have the \$5,000,000 insurance limit and \$2,000,000 for basic goods and services.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to change the insurance requirements on bids to \$2,000,000 for goods and services excluding fuel and chemicals. So voted.

Mr. Hickox requested on behalf of Leo Vigeant that the insurance certificate be provided when he begins working on the catch basins. The Board agreed to allow him to hold off on providing an insurance certificate until he starts work.

Mr. Hickox also received a letter from G. Bourne Knowles who stated that an increase from \$1,000,000 to \$2,000,000 would be a \$4,000 increase on their annual costs. Mr. Pacheco will follow up at the next Board meeting with information on the next lowest bidder and check if they have the insurance requirements.

Padanaram Village Improvements Engineering Services


Mr. Hickox updated the Board on the Padanaram Village sidewalk project. In the Fall, Mr. Hickox is planning a public hearing with a conceptual design of what the sidewalk project will be for Padanaram Village as well as the parking and turning a portion of Elm Street to a “one-way”. This contract proposal from Boucher & Heureux, Inc. would be for surveying and engineering services. Mr. Hickox will reach out to the Padanaram Village Association to contribute to the cost of the survey work.

A motion was made by Mr. Hawes and duly seconded by Mr. Nunes to award the Padanaram Village Improvements Engineering Services to Boucher & Heureux, Inc. for \$3,000. So voted.

Having no further business to discuss that morning, at approximately 8:20 a.m., a motion was made by Mr. Hawes and duly seconded by Mr. Nunes to adjourn the meeting. So voted.

Respectfully submitted:

Approved:


Jennifer Frates, Administrative Assistant



8/27/15